

Agenda for a meeting of the Executive to be held on Tuesday, 20 February 2018 at 10.30 am in Council Chamber - City Hall, Bradford

Members of the Executive – Councillors

| |
|---------------------|
| LABOUR |
| Hinchcliffe (Chair) |
| V Slater |
| I Khan |
| Ross-Shaw |
| Ferriby |
| Jabar |

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Michael Bowness

Interim City Solicitor

Agenda Contact: Jill Bell / Yusuf Patel

Phone: 01274 434580/4579

E-Mail: jill.bell@bradford.gov.uk / yusuf.patel@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meetings held on 5 December 2017 and 9 January 2018 be signed as a correct record (previously circulated).

(Jill Bell - 01274 434580)

3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell - 01274 434580)

4. **RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell - 01274 434580)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. **THE COUNCIL'S REVENUE ESTIMATES FOR 2018/19**

1 – 26

The report of the Assistant Director Finance and Procurement (**Document "AZ"**) provides Members with details of the Council's Revenue Estimates for 2018/19 and 2019/20.

RECOMMENDATIONS TO COUNCIL -

Executive is asked to approve the recommendations set out in 8.1 to 8.6 to Document "AZ"

(Corporate Overview & Scrutiny Committee)

(Tom Castleton – 01274 434472)

6. ALLOCATION OF THE SCHOOLS BUDGET 2018/19 FINANCIAL YEAR

27 - 48

The report of the Assistant Director, Finance and Procurement (**Document “BA”**) seeks Executive approval of the recommendations of the Schools Forum in allocating the Dedicated Schools Grant (DSG) for 2018/19 and subsequent recommendation to Full Council.

It is recommended that the Executive asks Council to:

(a) Accept and approve the proposals from the Schools Forum for the allocation of the 2018/19 DSG as set out in this report.

(b) Approve the total amount of £535.908m to be appropriated in respect of all schools covered by the Bradford Scheme for the Local Management of Schools, so as to establish the Individual Schools Budget for 2018/19.

(Andrew Redding – 01274 432678)

7. THE COUNCIL'S CAPITAL INVESTMENT PLAN FOR 2018-19 ONWARDS

49 - 76

The report of the Assistant Director Finance and Procurement (**Document “BB”**) presents the Capital Investment Plan for 2018-19 to 2021-22. Appendix A sets out the Council’s Capital Strategy to date.

Recommended -

That the Executive requests Council to approve:

- a) The Capital Investment Plan as set out at Appendix 2 to Document “BB” is adopted. Commitments against reserve schemes and contingencies can only be made after a business case has been assessed by the Project Appraisal Group and approved by Executive.**
- b) Approve the £2m Property Programme Essential Maintenance Programme, to be funded from Reserves and Contingencies (See paragraph 4.10 of Document “BB”).**
- c) The Chief Executive, Strategic Directors and Directors enter into commitments on capital schemes within the Capital Investment Plan subject to approval of business cases by Executive up to the approved amounts each year except that, where it is indicated that schemes are funded or partly funded from specific resources such as capital grants or contributions, revenue or capital**

receipts, the approved amount will be subject to the securing of those resources and be adjusted to reflect the amounts actually received.

- d) Where necessary, the payments arising under the Capital Investment Plan are met from loans.
- e) In order to provide the flexibility necessary to effectively manage the Capital Investment Plan, the Chief Executive, Strategic Directors and Directors be specifically empowered to advance or defer approved schemes subject to consultation with the Assistant Director Finance and Procurement and the availability of resources.
- f) Additional capital schemes shall only commence where the scheme is wholly funded from specific resources on the approval of the Section 151 Officer – the Assistant Director, Finance & Procurement.
- g) The Borrowing Limits and Prudential Indicators as set out in Appendix 1 to Document “BB” are adopted by the Council.
- h) The Minimum Revenue Provision (MRP) policy as set out in paragraph 7.4 of Document “BB” is approved and adopted by the Council.
- i) The development of the Capital Strategy in Appendix A to Document “BB” is noted.

(Corporate Overview & Scrutiny Committee)

(James Hopwood – 01274 432882)

8. 2018/19 BUDGET PROPOSALS AND FORECAST RESERVES - S151 OFFICER ASSESSMENT

77 - 92

This report of the Assistant Director Finance and Procurement (**Document “BC”**) assesses the robustness of the proposed budget for 2018/19, the adequacy of forecast levels of reserves and associated risks.

It concludes that the estimates are sufficiently robust for the Council to set the budget. It also concludes that unallocated reserves should be maintained in the range of £12-15m over the period of the current financial strategy to ensure the continued financial resilience of the Council.

RECOMMENDATIONS

- (1) That Members have regard to this report in setting the budget, and in particular note the conclusions that:
- the estimates presented to Council are sufficiently robust, in the context of the overall £357m net expenditure requirement and available contingencies
 - the reserves are adequate for the 2018/19 proposed budget, and will be drawn on in accordance with proposed plan and reserves policy, recognising that estimates will be subject to review as part of the rolling planning cycle
 - the projected corporate reserves to 2020/21 would, on current estimates, be adequate, subject to the implementation of the rest of the proposed financial plan.
- (2) As with all budgets there is the potential for amendments to be proposed/agreed which could change the overall package of proposals. In that respect, it should be highlighted that this statement would be amended or added to if a decision was proposed that lead to the Council's reserves falling below their recommended level. In addition, any other amendments would be considered against the scale of the overall budget and depending upon the extent and nature, may result in a revised statement.

(Corporate Overview & Scrutiny Committee)
(Andrew Crookham – 01274 433656)

9. **CONSULTATION FEEDBACK AND EQUALITY ASSESSMENT FOR THE 2018-19 AND 2019-20 COUNCIL BUDGET PROPOSALS SECOND ADDENDUM TO DOCUMENT "AV"**

The Chief Executive will submit a **Second Addendum – (To be tabled)** to the report presented to the meeting of Executive on 6 February 2018 (**Document "AV"**), which provides additional feedback received from the public engagement and consultation programme and sets out a summary of the equality assessments carried out on the Executive's Budget proposals for 2018-19 and 2019-20.

Recommended –

That in accordance with Section 149 of the Equality Act 2010, the Executive has regard to the information contained in Document "AV", the appendices and equality assessments to that report and the First Addendum presented to Executive on 6 February 2018, together with the information contained in this Second Addendum when considering the recommendations to make to the Council on a budget for 2018-19 and 2019-20 on 22 February 2018.

(Corporate Overview & Scrutiny Committee)

(Kathryn Jones – 01274 433664)

10. INTERIM TRADE UNION FEEDBACK ON THE COUNCIL'S BUDGET PROPOSALS FOR THE 2018/19 AND 2019/20 COUNCIL BUDGET SECOND ADDEMDUM

The Director of Human Resources will submit a **Second Addendum (to be tabled at the meeting)** to the report presented to the meeting of Executive on 6 February 2018 (**Document “AW”**), which provides further feedback from the Council’s Trade Unions on the Council’s budget proposals for the 2018/19 and 2019/20 Council Budget for consideration by Executive.

Recommended –

That Executive has regard to the further feedback received from the Council’s Trade Unions contained in the addendum presented (Document “AW” Second Addendum) together with the information contained in the Report, appendices and First Addendum presented to Executive on 6 February 2018 (Document “AW”) when considering its recommendations to Council on the Council’s budget for the financial years 2018/19 and 2019/20.

(Corporate Services Overview & Scrutiny Committee)

(Michelle Moverley – 01274 437883)